



Healthcare Administration Internship in Ireland

ID: HEAADM1

Internship sector: Healthcare Administration

Medical Administration – Internship

This company has expanded to as many as 28 clinics across Cork, Dublin, Galway, Kildare, Kilkenny, Limerick, Waterford and Wexford. They are a fresh, innovative and forward thinking private Chartered Physiotherapy provider.

They focus on providing exceptional clinical excellence and great customer service to their patients. They offer a range of expert services to our patients and their Chartered Physiotherapists engage in continual evidence-based education programmes in order to remain at the top of their profession, so you can be assured of high quality care.

All their Physiotherapists are Chartered, which means they are either Members of the Irish regulatory body for Physiotherapy – the ISCP, or the UK regulatory body for Physiotherapy – the CSP. Their physios regularly partake in internal and recognised external professional development courses to further their knowledge, expand their skill set and expertise, and meet training guidelines set down by The Physio Company.

Duties include but are not limited to:

General Marketing and Administration

- The administration intern will be observing work on the switch for the company.
- If appropriate the admin intern can take calls, and make appointments for the primary care services we offer.
- They will be responsible for patient information, processing/scanning and uploading medical documents, providing information on services and appointments.
- Ad hoc project work for HR and other departments and occasionally clinical administration on site at one of our locations.

Qualifications

- Undergraduate students (3rd or 4th year)
- Preferably has a prior internship experience
- Team player with strong communication skills
- Eager to learn and result oriented
- Excellent command of written and spoken in English
- Good level of MS Office programs

Location: Dublin Ireland

International Internships LLC

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Start date(s): Rolling start date

To apply: Type the Internship code in the “Ireland Pre-Defined Placement ID Code” box on the Ireland Options Questionnaire in your application.

<https://www.international-internships.com/?go=ireland>

Healthcare Administration Internship in Ireland

ID: HEADM2

This institution was founded in 1994 and is a not-for-profit, charitable organisation that exists to promote quality and safety improvement throughout the Irish health service. It currently has in excess of eight hundred members nationwide.

This membership base is interdisciplinary, spread across all geographic areas within the country and includes public, voluntary and private sector representation. These are people who believe in the benefits of networking and sharing information and best practice in healthcare.

Duties include but are not limited to:

- Administration
- Marketing
- Research
- Data collection

Qualifications

- Undergraduate students (3rd or 4th year)
- Preferably has a prior internship experience
- Team player with strong communication skills
- Eager to learn and result oriented
- Excellent command of written and spoken in English
- Candidates should have musical ability
- A very strong preference is for candidates who can play classical instrument

Location: Northern County Dublin Ireland

Start date(s): Rolling start date

To apply: Type the Internship code in the “Ireland Pre-Defined Placement ID Code” box on the Ireland Options Questionnaire in your application.

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