



Accounting Internship in Dublin, Ireland!

ID Code: ACCOUNT1

To Apply: Click the “Apply Now” button on the Ireland Program Page:

<https://www.international-internships.com/?go=ireland>

*Simply put the ID Code on the Ireland Options Questionnaire in the online application.
(Contact us if the deadlines have passed for your preferred term and one of our staff can manually override the deadline for you).*

The Opportunity

Ireland’s capital is home to hundreds of registered accountancy firms, financial consultancies, private accountants, and individual practitioners. Dublin’s financial hub is a bustling business center with boutique consultancy firms, investment advisers, lending institutes, and hedge funds. Dublin also has a thriving start-up company scene supported by local enterprise boards and financial advisors.

An internship at one of the leading accountancy firms in Dublin, can offer experience working with all types of business including Sole Traders, Partnerships and Limited Companies. As well as the opportunity to engage in a wide range of services including accounting, auditing, outsourced bookkeeping, payroll & management accounts, compliance accounting, taxation, company secretarial, startup advice, forensic accounting & more.

The intern will use accounting, tax, and payroll software packages, including Relate Accounts Production software, Thesaurus Payroll software, Revenue Online Service (ROS).

The Role

- Sage Accounts Production will be used on a daily basis and the intern will be responsible for maintaining Purchase Ledgers and Sales Ledgers and subsequently filing the necessary VAT Returns with the Revenue Commissioners.
- They will file monthly VIES and INTRASTAT returns declaring clients purchase and sales transactions with VAT registered businesses in other EU States.
- filing payroll taxes with the Revenue Commissioners.
- Preparation of Financial Statements for Sole traders, Partnership and Limited companies.
- Maintaining Purchase and Sales ledgers.
- Prepare and maintain Cash Receipts and Cheque Payments Books and bank reconciliations on a monthly basis for clients

- Use of various software (Thesaurus Payroll, Relate Accounts Production, Sage Accounts Production, Revenue Online Service, etc.).

By completion of placement, the intern will have gained a good knowledge of the day to day workings of an accountancy practice and, with experience gained, should be capable of carrying out many accountancy, bookkeeping, and taxation tasks.

Qualifications

- Undergraduate students or Graduates in a related field
- Preferably has a prior internship experience
- Team player with strong communication skills
- Eager to learn and result oriented
- Excellent command of written and spoken in English
- Good level of MS Office programs

Included costs to participating student

- Visa costs payable to the Irish embassy issuing visa
- Program fee per student payable to International Internships – includes:
 - i. Arrangement of placement of up to 12 months with establishment
 - ii. Airport collection and transport to accommodation
 - iii. Accommodation assistance*
 - iv. Pre-departure guidance and handbook on living/working in Ireland
 - v. Assistance completing visa application
 - vi. 24/7 emergency assistance
 - vii. General assistance during working hours from Irish coordinator

Not included in program fee:

- ii. Transport to and from Ireland
- iii. Transport to and from host organization
- iv. Rent
- v. Food, sundries
- vi. Travel and Medical Insurance

Location: **Dublin Ireland**

Start date(s): Rolling start date

To apply: Please email admin@international-internships.com for an application.