



CURRENTLY AVAILABLE INTERNSHIP POSITION IN THE USA

04/10/17

The position listed below is currently accepting applications. If you prefer, you can request to have a **Custom Internship in New York City or Washington DC** and we will shop your CV/ Resume around to different companies and organizations until we find one that offers you a position. Internships are almost always unpaid.

To apply for this open position, follow this link and click on APPLY NOW:
<https://www.international-internships.com/?go=USAFieldSpecificPlacements>

Event Management Internship for French Speaker in Massachusetts

Position ID:	24230210
Start Date:	open until filled
Location:	Cambridge, Massachusetts
Hours:	40 hours/week
Duration:	6 - 12 months
Compensation:	unpaid

Company Description:

A non-profit membership-driven organization supporting New England-based and France-based companies, entrepreneurs and individuals to grow their business through: networking and learning opportunities, business services, and exposure within the broader community.

Internship Duties and Activities:

- Project and event management. Tasks will include creating PowerPoints, assisting with updating the event website, communications, and, assisting to organize the panels of speakers
- Assist with tasks that deal with Business organization and Development
- Assist with the creation, promotion, and execution of events.
- Learn and assist with promotion of the business. Will use various marketing techniques related to the industry.

Minimum Qualifications:



- Undergraduate Student
- Must be bilingual in French and English
- Must have experience project/Event Management, business development and marketing.
- Foreign Languages required: French, English