



Currently Available Internship Position in the USA

The position listed below is currently accepting applications. If you prefer, you can request to have a **Custom Internship in New York City** and we will shop your CV/ Resume around to different companies and organizations until we find one that offers you a position. Internships are almost always unpaid.

To apply for this open position, follow this link and click on APPLY NOW:

<https://www.international-internships.com/?go=USAFieldSpecificPlacements>

RECREATION & PROGRAMS OPERATIONS

LOCATION: ESTES PARK, COLORADO

Phase 1 – Day Camp Operations – April 01 to July 01

Objective:

We have one of the largest and by far the oldest day camp programs in the country, serving hundreds of children pre-school through high school on a daily basis. The purpose of this phase is for the participant to learn teaching methods for activities to day camp participants and to show them how to manage a successful Day Camp operation.

Task:

Through shadowing the Youth Programs Coordinator, the participant will learn to teach activities to day camp participants. The participant will learn how to implement the company's core values of Caring, Honesty, Responsibility, Respect, and Faith into activities and learn teaching methods for integrating these values in the Day Camp program. The participant will learn to prepare for teaching activities through shadowing the Youth Programs Coordinator as they purchase supplies and schedule activities for Day Camp. The participant will receive some operational training by learning preregistration, check-in, waiver process, as well as camp policies and procedures.

Phase 2 – Intro to Outdoor Education – July 02 to October 01

Objective:

The purpose of this phase is for the participant to be introduced to the Property. The participant will learn to teach in an Outdoor Education Setting to students that come from the nearest major city and have limited interaction with the outdoors.

Task:

he participant will complete the following: Park Center Orientation and International Trainee Orientation, Tour the Museum and Library to learn about our company history. The participant will complete the following:

- Learn teach a minimum of 5-7 classes proficiently.
- Learn to lead student orientation to the facility prior to classes.
- Learn to lead teacher orientation to the facility prior to classes.
- Learn to prepare a bill for check-out.
- Shadow the Outdoor Education Director to make phone contacts with schools, answering questions, scheduling dates and classes and making confirmations.
- Learn the outdoor education curriculum necessary for the state of Colorado requirements.
- Shadow the outdoor education director during parent/teacher orientation prior to their arrival.

Phase 3 – Family Programs – October 02 to January 01

Objective:

The goal of this phase is for the participant to learn to teach activities to families in a family lodging setting, as well as learn the behind the scenes operations to implement family programs and provide excellent customer service.

Task:

Many of our guests come to enjoy and learn about the outdoors. The participant will shadow the Associate Program Director and Family Programmers as they teach classes in archery, ecology, nature, hiking and icebreakers. Under the guidance of the Associate Program Director, the participant will learn to advertise these classes in the Park Center Program Bulletin. The participant will learn to plan, implement and evaluate a variety of family programs to our guests including family weekends by first shadowing the Associate Program Director and then implementing their own.

Phase 4 – Advanced Outdoor Education – January 02 to April 01

Objective:

The purpose of this phase is to train in more advanced aspects of Outdoor Education including scheduling, training and assisting the director.

Task:

Through shadowing the director, at the end of this phase of training the participant will be able to: train staff in the Outdoor Education field and create staff schedules. The participant will also learn the following:

- Assisting the Outdoor Education Director and learn how to manage an Outdoor Education Program.
- Create a new curriculum for Outdoor Education Classes. The participant will learn and develop their project management skills through the planning and implementation of a 10-day staff training program and group programs.
- Develop communication skills with adult group leaders and learn to identify their group programming needs.
- Assist with the development and delivery of school visits prior to schools coming to the Park Center.
- Coordinate with other Park Center Departments for the delivery of the programs and services.

COMPENSATION

This is a seasonal, hourly (based on 40 hours/week) position, paying \$220/week, with employee perks including:

- Room (shared room in our staff dormitory with free Wi-Fi and no bills!)
- Board (3 buffet-style meals per day, 7 days per week)
- Other employee perks and discounts, including:
 - Access to the Property facilities, which include: an indoor pool, basketball gymnasium, fitness classes, hiking/biking/skiing trails, climbing wall, library, and craft shop
 - Free Resort Passes for skiing, rock climbing, mountain biking, and golf (dependent on season and resort - limited number available, first come first served basis)
 - Free gear rentals for sports and outdoor activities
 - Employee programming, including free or discounted staff trips, provided by the Human Resources Office
 - Discounted nights at the Property (with some date restrictions based on season/occupancy)